



2018 Annual Work Plan

Project Title: Korea-Vietnam Mine Action Project

2017 - 2020 One UN

Strategic Plan Outcome 4.1: By 2021, participatory and transparent decision-making processes and accountable institutions are strengthened, with policies and implementation mechanisms that are responsive to all people, particularly vulnerable groups, women, youth and children.

2018 - 2021 UNDP

Strategic Plan Output 1.2.1: Capacities at national and sub-national levels strengthened to promote inclusive local economic development and deliver basic services.

Responsible Parties: National Mine Action Centre (VNMAC), the Ministry of Labour, Invalids and Social Affairs (MOLISA), the Ministry of Defence (MOD), Binh Dinh and Quang Binh Provincial People's Committees

Brief Description

Project Background:

As a result of many years of war, the land and people of Vietnam are severely affected by landmines and unexploded ordnance (hereinafter called Explosive Remnants of War or ERW). ERW presence has a negative impact on all aspects of social life. It slows down progress and increases the cost of construction of technical infrastructure; hinders people from cultivating on the land due to the fear for being harmed by ERW. As a result, in some areas, the land has become almost unusable while containing potential risks to the safety of the people. It remains a burden on the people's psychology, economy and society in the contaminated areas. The removal of ERW remains the most effective solution as it detects, remove and destroy the roots of the impacts caused by ERW in the local provinces.

In recent years, the Vietnamese Government has paid special attention to perfecting management and coordination system, funding and providing guidelines for the effective implementation of mine action operations. Substantial amounts of effort are spent each year on ERW clearance in order to release and recover land for cultivation, ensure safe livelihood activities, as well as provision of emergency treatment to ERW victims and support to their reintegration into communities and educating these communities about the risk to further reduce accidents and prevent casualties.

Quang Binh and Binh Dinh provinces, where large amounts of bombs and other types of munitions were dropped on during the war are considered a priority given the anticipated high-level of contamination, number of victims and limited amount of similar interventions in the past.

Project Objectives:

- Enhance the capacity of public administration of Mine Action through capacity building of the VNMAC and MOLISA for sector-wide planning and prioritization, monitoring and evaluation;
- Conduct technical surveys, safe and effective clearance of an estimated 8,000 hectares (based on survey results) in priority areas in Quang Binh and Binh Dinh provinces;
- Develop and deliver appropriate and effective support to ERW/UXO victims, targeted in Quang Binh and Binh Dinh provinces, and support further development of relevant aspects of national systems for persons with disabilities; support mine risk awareness raising and education for people in the project's provinces.
- Improve bomb/mine risk management nationwide, including improving the capacity to manage mine action information across the country; enhancing the management capacity, quality, content and effective operation of the website of the National Mine Action Program for 2010 – 2025.

Project Outputs:

- Institutional capacities of VNMAC and MOLISA are strengthened to further improve the contribution of the mine action activities for human development in contaminated areas
- Contaminated communities in Quang Binh and Binh Dinh are cleaner through UXO interventions for support of human development, dignity and livelihoods

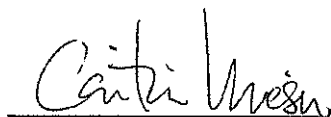
2018 Key Annual Deliverables:

- Completion of baseline study to identify baseline, annual targets, measuring indicators and means of verification, Detailed work plan for 2018-2020 with accordingly updated project schedule management, 2018-2020 Procurement plan, Project Handbook, and Communications plan
- Completion of staff appointment/recruitment for JPMU
- Survey and Clearance prioritization system, including decision-making criteria approved
- Training for Survey and Clearance team completed
- Pilot Survey and Clearance of 2000 ha completed
- Mine risk education curriculum and training materials package completed and approved
- Victim Assistance (VA) baseline survey results and information management system for VA completed
- VNMAC website and Danang regional information management center established with collection and use of gender- and age-disaggregated data (GADD.)

One Plan Period:	2017 - 2020
Key Result Area:	Governance and Participation
Atlas Award ID:	
Start date:	1 February 2018
End Date:	31 December 2018
PAC Date:	9 November 2017

2018 annual budget: USD 6,527,000
• Mobilized (KOICA): USD 6,527,000

Agreed by Ms. Caitlin Wiesen, Country Director



Date: 1 February 2018

2018 Annual Workplan and Budget *

EXPECTED OUTPUTS (Indicators and Annual Targets)	PLANNED ACTIVITIES (List all the activities, including M&E, planned in the year in order to produce the project outputs)	TIMEFRAME				Resp. Party	Planned Budget		
		Q1	Q2	Q3	Q4		Fund	Budget Description	Amount
Output 1 - Institutional capacities of VNMAC and MOLISA are strengthened to further improve the contribution of the mine action activities for human development in contaminated areas Baseline: Indicator: 2018 Targets: MOVs:	1.1.1 Support for Government-wide coordinating capacity building (504 Programme, VNMAC, MOLISA)	x		x		JPMU		74.385	
	1.1.2 Capacity Building for international cooperation (MAPG)		x		x	JPMU		3.525	
	1.1.3 Capacity Building for Mine Action Project planning and management and public relations			x		JPMU		98.357	
	Sub-Total - Output 1.1 Capacity Building for Mine Action Administration							176.267	
	1.2.1 Support for the development of IM functions and capacities (preparing and adopting procedures and regulation)	x	x			JPMU		44.224	
	1.2.2 Training for IT personnel and users (IMSMA and QM system, etc.)			x	x	JPMU		63.541	
	1.2.3 Establishment of VNMAC website (VNMAC HQ in Hanoi)			x	x	JPMU		76.249	
	1.2.4 Support for the establishment of a regional Mine Action center in Danang and regional IM Units in Quang Binh and Binh Dinh Provinces			x	x	JPMU		64.049	
	1.2.5 Information System Auditing				x	KOICA/UNDP		24.548	
	Sub-Total - Output 1.2 Information Management							272.611	
Output 2 - Contaminated communities in Quang Binh and Binh Dinh are cleaner through UXO interventions to support of human development, dignity and livelihoods Baseline:	2.1.1 NTS/TS to confirm contamination	x	x	x	x	UNDP		473.250	
	2.1.2 Clearing the target areas and providing equipment & operating costs for clearance			x	x	VNMAC		2.683.442	
	2.1.3 Training for S&C	x	x			VNMAC		25.416	
	2.1.4 Dispatch of Field Technical Advisors and Financial Settlement Review	x	x			KOICA/UNDP		101.665	
	2.1.5 Financial Settlement Review			x	x	KOICA/UNDP		137.151	
	Sub-Total - Output 2.1 Survey and Clearance							3.420.924	
	2.2.1 Support for establishment of a administrative system in public-private partnership to provide assistance to victims		x	x		JPMU		21.858	
2.2.2 Support for MOLISA to work with private sector in VA		x	x		JPMU		707.587		

Indicator: 2018 Targets: MOVs:	2.2.3 Financial Settlement Review									
	Sub-Total - Output 2.2 Victims Assistance									
	2.3.1 Developing risk awareness education model					X	X			88,384
	2.3.2 Designing and developing risk awareness manual and materials for education (posters, booklets, etc.).			X		X			JPMU	43,864
	2.3.3 Support for implementation of risk awareness education model			X		X			JPMU	25,416
	2.3.4 Training for stakeholders' capacity building (government agencies, CSOs, teachers, etc...)					X			JPMU	152,497
	Sub-Total - Output 2.3 Mine Risk Education					X	X		JPMU	50,832
	Total Programme Budget									272,609
	Project Management									4,960,240
	3. GMS	X	X	X	X	X	X			482,654
	4. DPC (DPC, GOE, desks)	X	X	X	X	X	X			295,000
	5. Project Management/Coordination									339,330
	Integration/Financial Management and Information Management			X	X	X	X			
	Management (National)			X	X	X	X			
	Assistance Division (National)			X	X	X	X			
	5.4 Project Cross-Units Supporting Staff (Procurement, Finance, Translator/Interpreter, Assistants)			X	X	X	X			
	6. JPMU Operation Cost (purchase of laptops, tables and chairs)	X	X							15,000
	7. Monitoring Travel	X	X	X	X	X	X			5,300
	8. Technical Assistance									414,476
	8.1 Chief Technical Advisor (International)			X	X	X	X			
	8.2 Information Management/Planning and Reporting Technical Advisor (International)				X	X	X			
	9. Miscellaneous (micro assessment, ISS, spotcheck, etc)									15,000
Grand TOTAL										6,527,000

* Donor: KOICA